



ROUGEMONT SCHOOL

ADMISSIONS POLICY

1. GENERAL

The principal aim of Rougemont School's admissions policy is to ensure, so far as possible, that it admits pupils who will be happy in the School and who will thrive there, academically and socially. In deciding whether to make an offer of a place in the School to a prospective pupil, the Head or his/her colleagues will take account of some or all of the following evidence of a prospective pupil's suitability:

- Interview
- References from previous school(s) (where appropriate)
- School reports from previous school(s) (where appropriate)
- Results of Rougemont School's assessment tests (where appropriate)
- Results of public examinations (where appropriate)
- Observation of prospective pupil during day spent in school

There is no fixed pass mark for written tests, but the Head or his/her colleagues will not make an offer of a place to a candidate who they consider will find the level of work at Rougemont School unduly difficult or who will not thrive academically and socially in the School. Admission to any year in the School depends on there being a place available. A decision of the Head or his/her colleagues not to offer a place at Rougemont School is final.

2. ADMISSION PROCEDURES AND DISABILITIES

No disability suffered by a candidate is *per se* a bar to admission to Rougemont School. Parents are required to make the existence of any disability or Statement of Educational Need known to the School prior to entrance assessments, so that any necessary arrangements can be made and extra time granted where appropriate. As with all other candidates, the Head and his/her colleagues will need to be satisfied that a disabled candidate has the academic ability to cope with the level of work at Rougemont School, and that he/she will be able to thrive academically and socially at the School. The School will look to see whether reasonable adjustments can be made to enable a disabled candidate to be admitted. Where a disabled candidate requires special teaching assistance outside the expertise of Rougemont School staff, the school will pass on to parents at cost any additional charges incurred by the school, if such special teaching assistance can be secured.

3. ADMISSION TO THE PREPARATORY SCHOOL - INFANTS

Candidates for admission are interviewed by the Head of the Preparatory School or his/her Deputy. For admissions to Reception after the beginning of the academic year, or to Years 1 and 2, the Head of the Preparatory School will ask for a reference and copy reports from a candidate's previous school. Candidates will normally be asked to spend a day in school before an offer is made.

4. ADMISSION TO THE PREPARATORY SCHOOL - JUNIORS

The Head of the Preparatory School or his/her Deputy will decide to make an offer based on some or all of the evidence referred to in paragraph 1 above. Candidates will normally be asked to spend a day in school, and will be given some written work to do, during that day, which will form part of the assessment evidence.

5. ADMISSION TO SENIOR SCHOOL: YEAR 7

Entrance assessments are held in January for admission to Year 7 in September of the same year. Entrance assessments consist of a series of standardised tests which compare results against those achieved nationally by pupils of the same age. The tests are commercially produced and we cannot, therefore, provide sample papers. There will, however, be an opportunity for pupils to practise the type of question on the day and no special preparation is required.

Entrance assessment marks are not published. A panel of senior staff will decide on the basis of all the information at its disposal whether candidates have qualified for admission to the school. Successful candidates will be offered places according to their entrance assessment marks, except that preference will be given to the siblings of existing pupils of Rougemont School. Candidates who have qualified for admission to the school, but for whom there are no places at the time of the entrance assessments will be placed on a waiting-list, and offers will be made, in accordance with entrance assessment marks, if places become available. In the event that candidates have exactly equal marks, preference will be given to the candidate whose registration form was received first.

Once Year 7 has commenced, admission to the Year follows the system for Years 8-10 (below) and depends upon there being a place available in the Year.

6. ADMISSION TO SENIOR SCHOOL: YEARS 8-10

Admission to Years 8-10 depends on there being a place available in the appropriate year for the candidate. If a place is available, the Head and his/her colleagues will decide whether to make an offer based on the evidence outlined in paragraph 1 above, including written tests in English and Mathematics. Once the School Year has begun admission to Year 10 is only allowed in special circumstances.

7. ADMISSION TO SENIOR SCHOOL: YEAR 11

Admission to Year 11 is not normally allowed.

8. ADMISSION TO SENIOR SCHOOL: YEAR 12

Admission to Year 12 depends on there being a place available. If a place is available, the Head and his/her colleagues will decide whether to make an offer based on the evidence outlined in paragraph 1 above, except that written tests will not normally be necessary. A candidate to whom an offer is made will be expected to achieve at least five GCSE passes at Grade 'C' or above, in line with Rougemont School's policy that applies equally to existing Year 11 pupils of Rougemont School.

9. ADMISSION TO SENIOR SCHOOL: YEAR 13

Admission to Year 13 is not normally allowed.